

OLD WOKINGIANS COVID-19 RISK ASSESSMENT 2020-21

ASSESSMENT DETAILS:

Name of Assessor	Matthew Lane	Notes:	THIS RISK ASSESSMENT HAS BEEN CREATED TO WORK ALONGSIDE THE LATEST FA GUIDELINES. OLD WOKINGIANS WILL ADOPT ALL FA GUIDELINES AS STANDARD OPERATING PRACTICE AND THIS RISK ASSESSMENT & THE NEW PLAYER GUIDE WILL FORM OUR OPERATIONAL GUIDELINES FOR TRAINING AND MATCHES.	Date	13-Aug-2020	Review Period:	Ongoing - as per Government / FA updates
Role	COVID-19 OFFICER			Version	2		

SCOPE OF ASSESSMENT:

Description of activities covered under the scope of this risk assessment:	This risk assessment covers all football activity and use of facilities under the authorisation and jurisdiction of Old Wokingians FC; - Training Sessions carried out under the new FA guidelines for a return to competitive grassroots football. - Matches carried out under the new FA guidelines for a return to competitive grassroots football. - Limited use of clubhouse facilities at Loop Road and guidance on playing at away / neutral facilities.
People who might be harmed under the activities covered by this risk assessment:	Players, coaches, match officials, committee members/volunteers, spectators, clubhouse staff, pitch contractors
Frequency of activities undertaken covered under the scope of this risk assessment:	All facilities at Loop Road used on Saturday afternoons from the start of September 2020 Club training on the Loop Road 3G court on Tuesday evenings 8-9pm from the start of August 2020 Ad-hoc training on the grass at Loop Road from the start of August 2020 Club training and fixtures played at away grounds / other facilities
Home Address	Kingsmeadow Playing Fields, Loop Road, Woking GU22 9BQ

Hazard Identification		Risk Assessment			Risk Mitigation Measures				Actions					
Identify the hazard or risk during activities covered by the scope of this assessment	Affected Persons	Likelihood without mitigation measures in place:	Severity without mitigation measures in place:	Risk rating without mitigation measures in place.	What measures are in place to mitigate risk?				Likelihood with mitigation measures in place?	Severity with mitigation measures in place?	Risk rating with mitigation measures in place?	Is risk rating acceptable and sufficient?	Actions required	Action reporting or completion timeframe.

Spread of COVID-19 (Coronavirus) during an activity.	Players Coaches Match officials Committee members Volunteers Spectators Clubhouse staff Pitch contractors	4	5	20	<p>Communication of Activities and Safety Measures</p> <ul style="list-style-type: none"> - The club shall adopt a COVID-19 Officer who is responsible for the implementation of COVID-19 safety measures. - Managers / Captains shall attend a mandatory committee meeting prior to commencing with competitive matches. - The club shall communicate all adopted safety measures via the web page (www.oldwokes.org.uk), e-mail communication and social media platforms. In the event of the safety measures changing or being updated, the club shall adopt the latest UK Government guidelines. - All members will be provided with the clubs COVID-19 Player Guide, which is based on the FA guidance on a return to competitive grassroots football, published 18 July 2020. Members will also be signposted to the full FA guidance, Government guidance on social distancing and the clubs COVID-19 risk assessment. - All team captains / managers shall remind players on the requirements, guidelines and rules prior to every match and training session. - Managers / Captains must take a register of ALL participants (including non-playing members of the team) for each session or match (home and away) and must keep this information for a minimum of 21 days to enable NHS Test and Trace. - A register will be kept by the club of any non-playing spectators using the facilities at Loop Road on match day. - The club data privacy notice updated to incorporate the sharing of data with NHS Test and Trace teams. - For matches the Club's COVID-19 Risk Assessment and player guide shall be shared with opposition teams and the match officials beforehand. Old Wokingians will also request the Risk Assessment(s) from opposition teams, read them and make any necessary adjustments that may be required. - All participants shall be aware of the COVID-19 Self Assessment Check in order to carry out a self assessment prior to every training session and/or match. 	2	5	10	Yes	<p>All participants to acknowledge that they have read and will observe the following;</p> <ul style="list-style-type: none"> - OWFC COVID-19 Player Guide - OWFC COVID-19 Risk Assessment - FA guidance on a return to competitive grassroots football 05/08/2020 - Government guidance on social distancing <p>In the event that a coach/session organiser does not feel that a session can be carried out in compliance with FA and Government rules and guidelines or the risk assessment, then they should stop the session or match.</p>	<p>On-line consent form must be completed by all players prior to the season start.</p> <p>All incidents and concerns must be reported to a club official within 12 hours, or earlier.</p>
					<p>Participant Safety Risk Awareness and Consent</p> <ul style="list-style-type: none"> - All players shall complete an online consent form to confirm they have read and will observe the clubs COVID-19 player guide, risk assessment, FA guidance for a return to competitive grassroots football and Government guidance on social distancing when not playing. - Players will not be permitted to play in matches until they have completed the consent form. - By completing the consent form players will also give permission for the club to store and share contact details for the NHS Track & Trace system, and also that they will self-assess for COVID-19 symptoms before each and every training session or match. - The club will communicate all risk assessments, rules and guidance to participants and managers / captains. These will be updated and shared if the FA guidance changes - Participants accept and understand the risks and challenges of the COVID-19 pandemic; and shall implement and adopt all safety protocols required to significantly minimise the contraction or spread of the virus, however cannot for certain ensure that the risk of contracting the virus is completely eliminated. 					<p>All participants to acknowledge that they have read and will observe the following;</p> <ul style="list-style-type: none"> - OWFC COVID-19 Player Guide - OWFC COVID-19 Risk Assessment - FA guidance on a return to competitive grassroots football 05/08/2020 - Government guidance on social distancing 	<p>On-line consent form must be completed by all players prior to the season start.</p>

Spread of COVID-19 (Coronavirus) during an activity.	Players	4	5	20	<p>First Aid and Emergencies A qualified first-aider must be present for all training sessions and/or matches, and a suitably equipped first aid kit must be available.</p> <p>In the event of a serious medical emergency (i.e. a life or limb threatening injury), the first aider shall administer the necessary first aid whilst taking any precautions where they can to minimise risk of contracting COVID-19. Thorough washing of hands before and after treatment, and the use of PPE (gloves, mask, apron & goggles) should be considered.</p> <p>During the COVID-19 pandemic rescue breaths during CPR are considered outside the scope of first aid practise. On Adults it is recommended that you perform chest compressions only. Ask someone to call immediately for an ambulance AND the club's AED (de-fib), located in the changing rooms at Loop Road.</p> <p>The club shall provide teams with the following PPE; <ul style="list-style-type: none"> - Disposable gloves - Alcohol wipes - Face Shield for emergency CPR - Face mask Continual monitoring of PPE requirements shall occur, with low stock replenished and/or additional PPE items added if required.</p>	2	5	10	Yes	<p>Club to supply additional PPE for first aid kits. COVID-19 officer to distribute this to team captains prior to their first match.</p> <p>COVID-19 officer to brief all first aiders at the club on the new FA first aid guidelines.</p> <p>Team captains to be responsible for taking first aid kits to all matches and training sessions, and monitor stock levels.</p>	<p>First Aid briefing and additional PPE to be distributed prior to 11 aside matches commencing.</p> <p>Ongoing action to monitor stock levels.</p>
	Coaches				Match officials					Committee members	Volunteers

				<p>Away / Neutral Facilities</p> <p>Promoting Good Hygiene</p> <ul style="list-style-type: none"> - Ensure hands are washed thoroughly entering or leaving any facilities - Make use of any additional hand washing stations / hand sanitisers supplied at the facilities - Follow any hygiene posters / signage that has been installed - Report to the facility provider or opposition club if washing stations need to be re-filled <p>Keep Facilities And Equipment Clean</p> <ul style="list-style-type: none"> - Disinfect any equipment taken on to the facility before, after and during use. This would include footballs and corner flags. - Report to the facility provider or opposition club if any equipment or facilities appear to be unclean and therefore pose a risk to infection - Be prepared to have contact details supplied to the NHS Track & Trace system if COVID-19 is reported at the facility <p>Maintaining Social Distancing And Avoiding Congestion</p> <ul style="list-style-type: none"> - Follow all signage and guidance from the facility provider / opposition club with regards to minimising congestion and maintaining social distancing when not playing. - Follow any one-way systems in place for use of toilets etc. - Respect any COVID-19 measures in place at the facility, such as one in one out for use of toilets, or on entrance into bar areas. 				<p>Club to check with opposition teams on any specific guidance that must be followed on playing at an away / neutral venue. This information must be relayed by the team captains to all players in advance of travelling.</p> <p>Players to be reminded to follow traffic flow and signage when using the facilities, and to avoid congregating in groups before and after play.</p> <p>Team captains to disinfect any equipment taken and used at the away facilities. All players should have and use their own hand sanitisers.</p>	<p>Ongoing and should be reviewed before every match away from Loop Road.</p>
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Guidance Notes

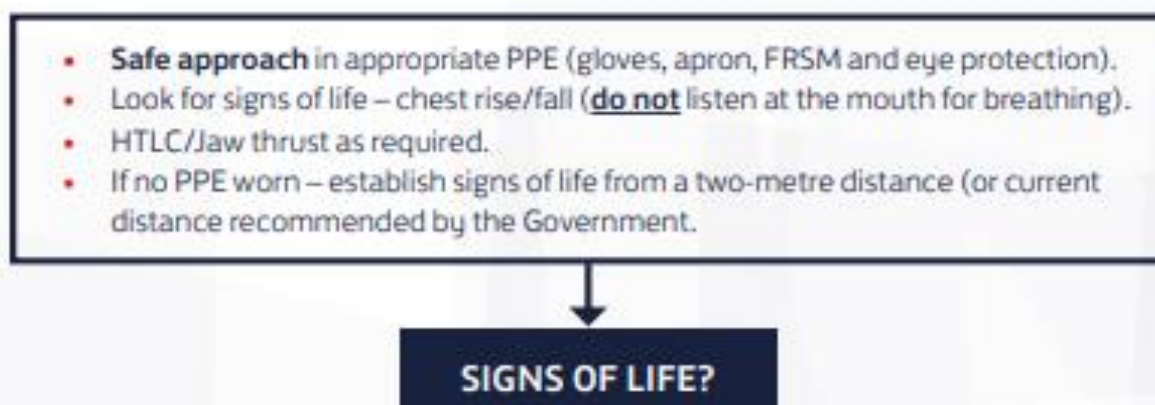
Severity	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	Likelihood					

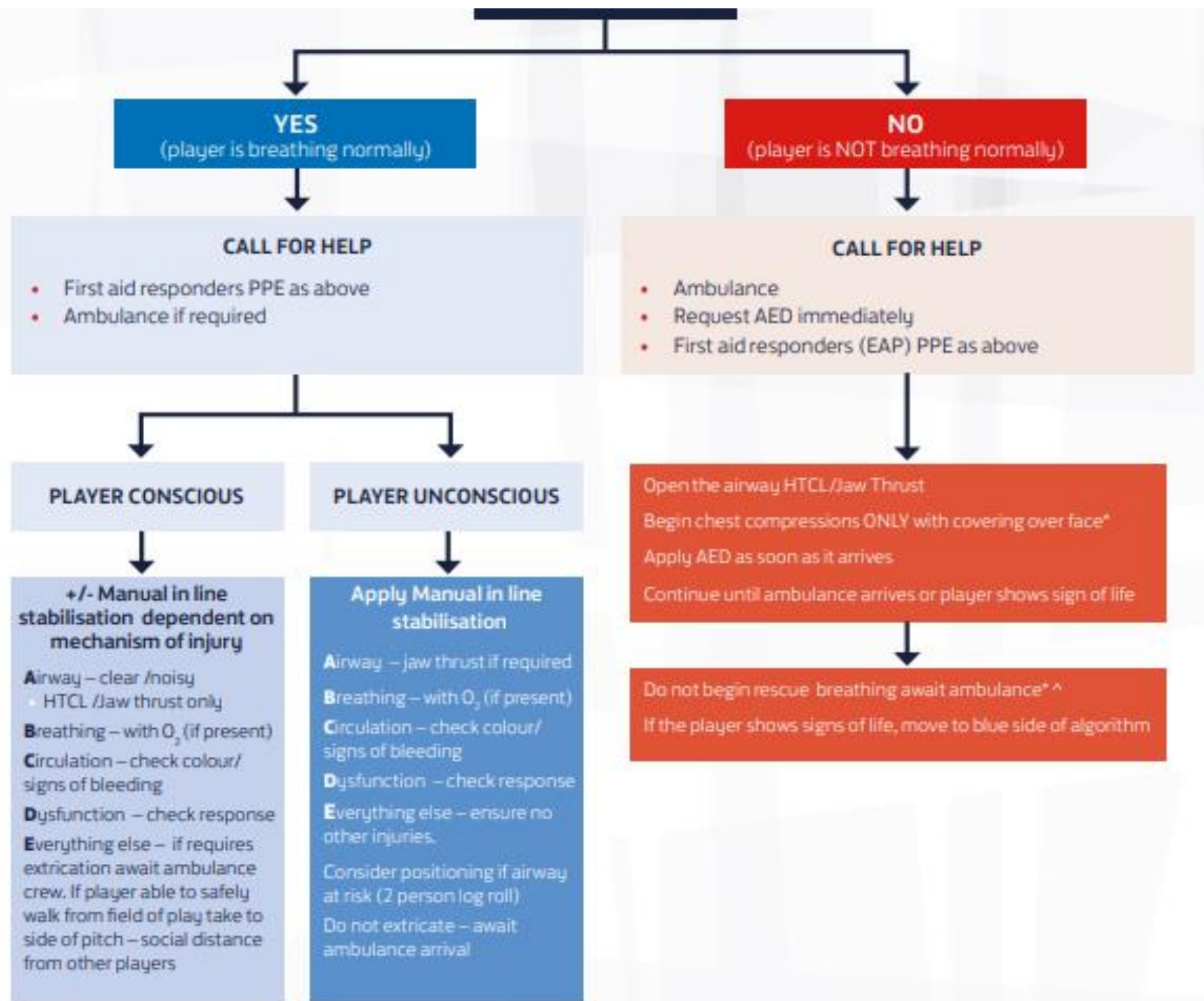
Severity	
5	Fatality - Very High Risk
4	Severe incapacity - High Risk
3	Absent 3 weeks - Medium Risk
2	Absent less than 1 day - Low Risk
1	Insignificant - Low Risk

Likelihood	
5	Almost Certain - Very High Risk
4	Probable - High Risk
3	50/50 - Medium Risk
2	Improbable - Low Risk
1	Almost Impossible - Low Risk

1-4 = Low	Continue with existing controls, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.
5-10 = Medium	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.
11-15 = High	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given and continue to review working practises to reduce the probability of an accident.
16-25 = Very High	Stop immediately - the risk is too high. Take immediate action to reduce the risk to the lowest possible level.

FIGURE 2: ADULT EMERGENCY FIRST AID ALGORITHM FOR NON-ELITE FOOTBALL DURING COVID-19 IN THE ABSENCE OF LEVEL 3 PPE





* if the club has health care professionals (HCPs) on venue a face covering can be a non-rebreather mask attached to oxygen at 15L/min. If suitably qualified and Level 3 PPE available rescue breathing with airway adjuncts can be commenced before ambulance arrives.

Once airway intervention has occurred all staff in Level 2 PPE must move away two-metre pitchside (or out of the room indoors), leaving only responders wearing Level 3 PPE.

^ in a paediatric arrest, if the decision is made to provide rescue breathing this can be done at 30:2 or 15:2 via a pocket mask with filter or face shield (if rescuer is wearing a mask this will have to be removed). HCPs can use a bag valve mask with a viral filter (elite sport framework²³).